



SOUTH WHITTIER SCHOOL DISTRICT

11200 TELECHRON AVE.

WHITTIER, CA 90605

Board of Trustees Annual Organization Board Meeting

December 15, 2020

Zoom Meeting – Video Conference

11:00 AM

Join Via Computer (Link Below) / Smartphone (Zoom App) / Tablet (Zoom App):

URL/Link: <https://zoom.us/j/99737926231?pwd=OUdvVnd5OGozYk56Mm5VNU0rSIUxUT09>

OR Join Via Phone Call: (669) 900-9128 or (253) 215-8782

Meeting ID: 997 3792 6231

Password: 852934

Mission and Vision

The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21st Century success in college and the workforce, within a safe and supportive environment.

Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.

Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning.

AGENDA

1. PRELIMINARY

1.1. Call to Order.

2. CLOSED SESSION (11:00AM – 12:00PM)

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

2.1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Dr. Gary Gonzales, Dr. Marti Tienda-Ayala, Martha Mestanza-Rojas, Mark Keriakous (**Government Codes Section 3549.1 and 54957.6**)

2.2. Classified -Public Employee Appointment/Employment/Evaluation

2.3. Classified -Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

2.4. Certificated -Public Employee Appointment/Employment/Evaluation

2.5. Certificated -Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

3. OPEN SESSION (12:00PM)

3.1. Pledge of Allegiance

3.2. Mission and Vision

3.3. Report on Closed Session Items

The Superintendent will report related to any action taken in closed session.

4. OATH OF OFFICE

Administer Oath of Office for Elected/Re-Elected Board Members

5. ORGANIZATION OF THE BOARD

5.1. Recognition of Service of Board President

5.2. Nomination and Election of the Officers

5.2.1. Nomination and Election of the President

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

5.2.2. Nomination and Election of the Vice President

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

5.2.3. Nomination and Election of the Clerk

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

5.2.4. Nomination and Election of the Secretary of the Board

It is customary to elect the Superintendent, Dr. Gary Gonzales, as Secretary of the Board.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

6. CONTINUATION OF BOARD MEETING BY THE NEW BOARD PRESIDENT

6.1. Roll Call:

BOARD OF TRUSTEES:

Sylvia V. Macias

Jan Baird

Natalia Barajas

Deborah Pacheco

Elias Alvarado

ADMINISTRATORS:

Dr. Gary Gonzales, Superintendent

Martha Mestanza-Rojas, Associate Superintendent of Educational Services

Dr. Marti Tienda-Ayala, Associate Superintendent of Human Resources

Mark Keriakous, Chief Business Officer

STAFF:

Kurby Flores, Executive Assistant to the Superintendent

7. APPROVAL OF AGENDA

The Superintendent recommends approval of the December 15, 2020 Agenda as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

8. ORGANIZATION OF THE BOARD

8.1. Nomination and Selection of the Board Representative for electing members to the County Committee on School District Organization (Currently Elias Alvarado)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

8.2. Nomination and Selection of the Board's voting delegate to the annual meeting of the Los Angeles County School Trustee Association (Currently Natalia Barajas)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

8.3. Nomination and Selection of two Board Members to serve as the representative and alternate on the Hearing Committee to Consider Student Expulsion (Currently-Board Representative – Deborah Pacheco and Alternate – Jan Baird)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

8.4. Nomination and Selection of two Board Members to serve as the representative and alternate on the Wellness Committee (Currently- Jan Baird, Alternate-Sylvia V. Macias)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

8.5. Nomination and Selection of two Board Members to serve as the representative and alternate on the DAC/PAC/DELAC Committee - (formerly known as the LCAP Committee). (Currently Elias Alvarado, Alternate - Natalia Barajas)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

8.6. Nomination and Selection of two Board Members to serve as the representative and alternate on the Curriculum Council.(Currently Sylvia V. Macias, Alternate - Natalia Barajas)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

8.7. Appointment of the Superintendent or his/her designee to serve as the Board Representative to the following committees: 1) Whittier Area Self Insurance Authority (WASIA) 2) Whittier Area Liability & Property Self Insurance Authority (WALPSIA)

It is recommended that the Superintendent, Dr. Gary Gonzales or a designee be appointed as the Board Representative to the:

- 1) Whittier Area Self Insurance Authority (WASIA)
- 2) Whittier Area Liability & Property Self Insurance Authority (WALPSIA)

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

8.8. Call for Nominations for CSBA Delegate Assembly

It is recommended that the Board of Trustees consider any CSBA member board eligible to nominate board members(s) within their geographical region or subregion.

Nomination: _____

Nomination: _____

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

8.9. Consider Approval of Board of Trustees Schedule of Board Meeting for 2021

It is recommended that the Board of Trustees adopt the third Tuesday of each month as the Regular Board Meeting day at the District Office Boardroom, 11200 Telechron Ave., Whittier, CA 90605, with Call to Order at 6:00 PM, unless otherwise posted in order to conduct District business.

**Due to COVID-19, Board Meetings will continue to be held remotely using Zoom Conference as needed, unless otherwise posted.*

Motion: ____ Seconded: ____ VOTE: Yes ____ No ____ Abstain: ____ Absent: ____

8.10. Consider Adoption of Certification of Signatures, Resolution No. 20-21-016

Adoption of Resolution No. 20-21-016, Certification of Signatures, to authorize signatures as required by law, authorizing Dr. Gary Gonzales, Mark Keriakous, Martha Mestanza-Rojas, Dr. Martha (Marti) Tienda-Ayala, Geta Woldie to sign warrant orders for salary payment, notices of employment and contracts effective December 15, 2020 through December 31, 2021.

Adoption of Resolution No. 19-20-010, Certification of Signatures, to authorize signatures as required by law authorizing Nelson Santos to sign Facility, Maintenance & Operations Documents, Irving Sánchez to sign Information & Technology Documents, Diana Huizar to sign Special Education & Student Services Documents, Dr. Stacy Ayers to sign Complaint Documents and Parent Engagement and Assessment Documents, and Terri Sperry to sign Food Services Documents. Effective December 15, 2020 through December 31, 2021.

The Superintendent recommends the Board of Trustees adopt Resolution No. 20-21-016, Certification of Signatures as presented.

Motion: ____ Seconded: ____ VOTE: Yes ____ No ____ Abstain: ____ Absent: ____

9. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

10.PUBLIC COMMENTS

During this time, Members of the public may without arrangement, make representations to address the Board on matter related to agenda and non-agenda items. A total of 21 minutes are provided so members of the public can address the Board. Unless otherwise determined by the Board, speakers are limited to three (3) minutes. If you wish to address the Board of Trustees, please complete and submit the online Google Form, "SWSD - Request to Address the Board", located on our website: www.swhittier.net. The Superintendent may refer the matter to the proper department for review.

11.CONSENT

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the Agenda.

The Superintendent recommends the Board of Trustees review and approve Consent agenda items 11.1 through 11.7 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

11.1.Approval of Minutes – November 17, 2020 Regular Board Meeting

11.2.Purchase Order List # 6

11.3.Contract/Memorandum of Understanding (MoU) List # 9

The attached contract list summarizes each contract by providing the contract number, name of the contractor, a description of the service, the duration of the contract, and the cost.

11.4.Travel and Conference Report # 5

11.5.Acceptance of Donations

Pursuant to Board Policy 3290, the South Whittier School District has received donations/gifts which may be accepted by the Board of Trustees. All gifts, grants, and bequests shall become the property of the South Whittier School District once accepted.

The Superintendent recommends approval of the listed donation(s)/gift(s).

| Donor | Description | Purpose | Approximate Value |
|-------------------|--|-------------------------|--------------------------|
| Shoparoo | Fundraising from staff & school families | Any Educational Purpose | \$154.34 |
| Lifetouch | Yearbook Refund | Any Educational Purpose | \$262.07 |
| Box Top Education | Box Top Education payout | Any Educational Purpose | \$6.50 |

11.6.Express Voucher Report for November 1, 2020 to November 30, 2020

11.7. Disposal of Surplus and/or Obsolete Equipment

District owned equipment has become obsolete, unusable and no longer needed. The salvage/ unusable items listed below are to be disposed of through a materials recycling or surplus auction vendor. The district is authorized to take this action pursuant to Education Code 17545 through 17549.

12. WRITTEN COMMUNICATION TO THE BOARD

No written communication to the Board submitted for this agenda.

13. GOVERNING BOARD

No items submitted for this section of the agenda.

14. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS (FIRST READING)

The following Board Policies, Administrative Regulations, and Board Bylaws are submitted to the Board for a first reading and review. All questions and/or recommendations for additions or revisions should be directed to the Superintendent prior to the next Board meeting.

14.1. AR 6020 Parent Involvement (FIRST READING)

14.2. BP 6020 Parent Involvement (FIRST READING)

14.3. BP 4111 Recruitment and Selection (FIRST READING)

15. BUSINESS SERVICES

The Superintendent recommends the Board of Trustees approve Business Services agenda items 15.2 through 15.4 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

15.1. PRESENTATION: First Interim Financial Report 2020-2021

15.2. First Interim Report (2020-2021)

The Education Code requires school districts to submit interim financial reports twice a year. The First Interim report reflects actual transactions through October 31, 2020 and must be submitted to the County office of Education for review in December 2020.

As part of the First Interim report, each school district must certify that its financial status is positive, qualified, or negative. Each of these terms is defined below:

- A positive certification means that the district will meet its financial obligations for the current fiscal year and subsequent two years.
- A qualified certification means that the district may not meet its financial obligations for the current fiscal year or two subsequent years.
- A negative certification means that the district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

As discussed in this report, the South Whittier School District is submitting a positive certification for the 2020-2021 First Interim Report. The information attached highlights changes since the adopted budget and projections for 2020-2021, 2021-2022, and 2022-2023.

15.3. Resolution No. 20-21-017: Resolution Adopting Uniform Public Construction Cost Accounting Procedures

15.4. 2019-2020 Annual Developer Fee Report

Government Code Sections 66006 and 66001 provide that the South Whittier School District (“District”) shall make available to the public certain information and adopt prescribed findings relative to school facility fees adopted. The foregoing fees are collectively also referred to as reportable fees (“Reportable Fees”). The described information and findings contained in this Annual Reportable Fees Report (“Report”) relate to Reportable Fees that the District received, expended or may expend in connection with school facilities (“School Facilities”) in order to accommodate additional students from new and other residential development as well as commercial and industrial construction (collectively referred to as “Development”) if funded or partially funded with Reportable Fees.

16. EDUCATIONAL SERVICES

The Superintendent recommends the Board of Trustees approve Educational Services agenda item 16.1 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

16.1. Executive Summary for Board Approval of Budget Overview for Parents

17. BOND MEASURE QS

The Superintendent recommends the Board of Trustees approve Bond Measure QS agenda item 17.1 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

17.1. Purchase Order List # 5 (Bond)

18. HUMAN RESOURCES

The Superintendent recommends the Board of Trustees review and approve Human Resources agenda items 18.1 through 18.4 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

18.1. Classified Personnel Report # 7

18.2. Certificated Personnel Report # 7

18.3. Memorandum of Understanding (MoU) – SWSD & CSEA Grab and Go Meals – Nov 5, 2020

18.4. Memorandum of Understanding (MoU) – SWSD & CSEA Return to Work – Nov 5, 2020

19. BOARD OF TRUSTEES DISCUSSION GUIDE FOR FUTURE RECOMMENDATIONS

20. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held

January 19, 2021 at 4:00 p.m.

Via Zoom Conference